Meeting Minutes

**Project:**

Entrepreneurship Support

Platform

**Meeting Type:**

Meeting with the Denzyl Govender

**Date:**

31 July 2024

**Time:**

09h30

**Location:**

Computer Room 2 (IIE Vasity College Durban North Campus)

**Meeting Facilitator:**

Lilitha Njeje

**Minutes Taker:**

Sibusisiwe Kunene

Call to order

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Time: 09h30

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Facilitator/Chairman: Lilitha Njeje is our Database Administrator, but she is also the leader of the group. She ensure that we are on the right track with the project, and if we are on schedule

Attendees and Apologies

Malibongwe Ndlovu (Project Manager was present)

Lilitha Njeje (Database Administrator was present)

Allison Gopal (Lead Developer was present)

Hayley Chetty (Technical Writer was present)

Avarn Sewlal (UX/UI Designer was present)

Sibusisiwe Kunene (Software Architect was present)

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Agenda

In this meeting, we were requiring any comments from Denzyl and what we should change.

Detailed meeting notes

Denzyl corrected our mistake, which was how we used “student” instead of saying “young entrepreneurs” and add “students” in brackets. Lilitha mentioned that in the networking feature we will have online and on campus events which will be affiliated by sponsors and investors, entrepreneurs may attend and hear what is being said, she went on by informing Denzyl about the start-up guide, how it will have templates to help the entrepreneurs get started.



In the business showcase, that where the entrepreneurs will go into detail about their business, by using images or videos. Denzyl shared resources on how we will insert a payment gate. Allison went on by exampling what the funding competition is meant for, she mentioned how it will be where the entrepreneurs will come to the campus and present their business and stand a chance to win a cash prize to start up their business. The money will come from the sponsors. Denzyl mentioned that if we use open source resources we should check if the copyrights allow us to use the resources. He went on by adding if it’s possible to make a mobile website, for it to be accessible to login and register via mobile and for them to get notified that they have a message from the chat.

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Adjournment

The meeting was closed at exactly 10:30.

Approval

**Minutes approved by:**

Sibusisiwe Kunene

31 July 2024